

Note: PARADIM has facilities at three different universities including three different laboratories at Cornell. Separate agreements are required to access the various separate facilities. This agreement applies to the **Thin Film Growth Facility at Cornell.**

**Directions:**

Electronically fill out this application form and save/print and obtain proper signatures, scan, and email to [PARADIM@cornell.edu](mailto:PARADIM@cornell.edu)

**OR**

Electronically fill out this application form, save and send to proper authority for Acrobat Digital (certificate based) ID signature, email to [PARADIM@cornell.edu](mailto:PARADIM@cornell.edu).

(You will be unable to edit the form once it is digitally signed).

User will sign form upon arrival at Cornell



**Part I. User Contact Information**

\_\_\_\_\_  
\*First Name

\_\_\_\_\_  
\*Last Name

\_\_\_\_\_  
\*Title

\_\_\_\_\_  
\*Institution

\_\_\_\_\_  
Department

\_\_\_\_\_  
\*Street

\_\_\_\_\_  
Street (cont.)

\_\_\_\_\_  
\*City

\_\_\_\_\_  
\*State/Province

\_\_\_\_\_  
\*Zip/Postcode

\_\_\_\_\_  
\*Country

\_\_\_\_\_  
\*Phone

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
\*Email

\_\_\_\_\_  
\*PARADIM Proposal #(s)

To be completed by Staff:

CU GuestID / NetID: \_\_\_\_\_

**(Staff use ONLY)**

**PARADIM Approval**

Project Type: \_\_\_\_\_ Academic \_\_\_\_\_ International Academic \_\_\_\_\_ Industrial \_\_\_\_\_

Duffield Hall Orientation Date: \_\_\_\_\_

Laboratory Orientation Date: \_\_\_\_\_

Restrictions: \_\_\_\_\_

\_\_\_\_\_



Part II. Memorandum of Understanding

All users (and their institutions) of the PARADIM Thin Film Facility at Cornell University through the PARADIM User Research Program represent that they have read, understand, and agree to the terms of this Memorandum of Understanding and have asked any questions they may have in reference to this memorandum or any other information they have received before signing.

The user and his or her institution understand that his or her use of PARADIM laboratories and facilities therein is provided only for research work in conjunction with the specific project described in the user's currently approved PARADIM proposal.

The user and his or her institution understand that he or she is not an employee of Cornell University and that Cornell University provides no Worker's

Compensation or other Liability Coverage for the user's benefit. The user is deemed to be acting as a representative and employee of his or her institution during their work at PARADIM. All users will have their own health and accident insurance and the user institution must carry business liability (\$1M) coverage. Cornell University will not be responsible for any medical expenses that the user may incur.

The User and his or her institution shall release, hold harmless, and indemnify Cornell University, its officers, agents and employees from any and all claims, damages, costs (including reasonable attorneys' fees), and liabilities arising out of the user's use of the PARADIM laboratories and facilities other than those which result from the sole and active negligence of Cornell University, its officers, agents, or employees.

(NOTE: Institutional approval must be by an officer of the institution with appropriate authority, e.g. the Vice President for Research, Dean, Director, or designee; NOT the Principal Investigator.)

\*Institution

\*Officer Name

\*Officer Title

\*Officer Signature

\*Date

Part III. User/PARADIM Thin Film Facility Agreement

By signing below, the user warrants that he or she has been provided with the PARADIM Thin Film Facility Usage and Safety Manual and has read, understands, and agrees to abide by the usage rules and safety provisions discussed in this manual. While the user will be trained in general chemical safety before being allowed to use chemicals, and in the operation of particular processing instruments required for his or her work, the user assumes primary responsibility for his or her personal safety. It is expected that the user will operate all instruments and equipment in a safe and professional manner, consistent with the operating instructions and the laboratory rules. The user represents that his or her knowledge of chemistry and general laboratory practice is advanced enough to permit the safe pursuit of the project in question.

The user acknowledges that the PARADIM Thin Film Growth Facility @ Cornell University is a research enabling center, that the user retains ultimate responsibility for project progress and development, and

Cornell University and PARADIM do not in any way warrant or assure a particular project result or set of results.

Additionally, by signing this agreement, the user agrees to abide by all direction of the facility staff and all relevant PARADIM and Cornell Policies, including:

- 1. PARADIM Data Management Policy
2. PARADIM Safety and Access Policy
3. Cornell University Code of Conduct: https://www.dfa.cornell.edu/policy/policies/campus-code-conduct
4. Policy 5.1: Responsible Use of Information Technology Resources https://it.cornell.edu/policy/policy-51-responsible-use-information-technology-resources

\*User Signature

\*Date

The following information requested solely for NSF reporting. Completion is optional but appreciated.

Gender: Race: Ethnicity: Disability: